

SAINT RONAN'S SCHOOL: WEBSITE PRIVACY NOTICE

WHAT THIS PRIVACY NOTICE IS FOR

This privacy policy sets out how **Saint Ronan's School** (hereinafter referred to as "**the School**") uses and protects any information that you give the School.

The School is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified, then you can be assured that it will only be used in accordance with this privacy statement.

The School may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 1st March 2025.

How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

Collection of cookies requires your consent.

If your browser settings allow cookies and you are using this web site, then you are deemed to have provided your consent for this web site to use cookies.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our web site in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better web site by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the web site.

What we collect

We only collect the following information if you specifically supply it by requesting a prospectus or making an open morning booking:

- name and name(s) and age(s) of your children
- contact information including email address
- demographic information such as postcode, preferences and interests

- other information relevant to admissions

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

Links to other web sites

Our web site may contain links to other web sites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over those other web sites. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the web site in question.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee will be payable. If you would like a copy of the information held on you please write to:

The Bursar
Saint Ronan's School
Water Lane
Hawkhurst
Kent
TN18 5DJ

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible at the above address. We will promptly correct any information found to be incorrect.